

BAY LAUREL ELEM PFA  
**Balance Sheet**  
As of May 31, 2018

|                                       | <u>May 31, 18</u>        |
|---------------------------------------|--------------------------|
| <b>ASSETS</b>                         |                          |
| <b>Current Assets</b>                 |                          |
| <b>Checking/Savings</b>               |                          |
| BofA #3669                            | 203,460.08               |
| Citi Ckg #1401                        | 219,255.21               |
| Citi Svg #4165                        | 140,898.40               |
| WFB Svg #2690                         | 203,447.30               |
| <b>Total Checking/Savings</b>         | <u>767,060.99</u>        |
| <b>Other Current Assets</b>           |                          |
| Suspense                              | 120.00                   |
| <b>Total Other Current Assets</b>     | <u>120.00</u>            |
| <b>Total Current Assets</b>           | <u>767,180.99</u>        |
| <b>Other Assets</b>                   |                          |
| L/R Fraud                             | 350.00                   |
| <b>Total Other Assets</b>             | <u>350.00</u>            |
| <b>TOTAL ASSETS</b>                   | <u><u>767,530.99</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                          |
| <b>Equity</b>                         |                          |
| Opening Balance Equity                | 173,905.24               |
| Retained Earnings                     | 447,687.07               |
| Net Income                            | 145,938.68               |
| <b>Total Equity</b>                   | <u>767,530.99</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>767,530.99</u></u> |

## BAY LAUREL ELEM PFA P&L Budget vs. Actual Expanded 2017-18

|                                | <u>Aug '17 - Jul 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|--------------------------------|-------------------------|---------------|-----------------------|
| Ordinary Income/Expense        |                         |               |                       |
| Income                         |                         |               |                       |
| <b>FUNDRAISING</b>             |                         |               |                       |
| Annual Fund Drive              |                         |               |                       |
| Income                         |                         |               |                       |
| Company Match                  | 11,818.61               |               | 11,818.61             |
| Income - Other                 | 266,888.29              | 234,000.00    | 32,888.29             |
| Total Income                   | 278,706.90              | 234,000.00    | 44,706.90             |
| Expense                        | (1,501.28)              |               |                       |
| Total Annual Fund Drive        | 277,205.62              | 234,000.00    | 43,205.62             |
| School Auction Event           |                         |               |                       |
| School Auction Income          | 13,926.66               | 22,000.00     | (8,073.34)            |
| School Auction Expense         |                         |               |                       |
| Fees from 2016 Auction         | (1,243.80)              |               | (1,243.80)            |
| School Auction Expense - Other | (3,090.86)              | (2,000.00)    | (1,090.86)            |
| Total School Auction Expense   | (4,334.66)              | (2,000.00)    | (2,334.66)            |
| Total School Auction Event     | 9,592.00                | 20,000.00     | (10,408.00)           |
| Teacher Auction Event          |                         |               |                       |
| Teacher Auction Income         | 3,725.00                | 5,000.00      | (1,275.00)            |
| Total Teacher Auction Event    | 3,725.00                | 5,000.00      | (1,275.00)            |
| Community Partnerships         |                         |               |                       |
| Income                         |                         |               |                       |
| Box Tops                       | 219.90                  | 100.00        | 119.90                |
| Amazon Smile                   | 343.24                  | 100.00        | 243.24                |
| Community Nights               | 1,091.39                | 1,000.00      | 91.39                 |
| Community Sponsors             | 19,100.00               | 23,500.00     | (4,400.00)            |
| Conejo Deals                   | 37.00                   | 50.00         | (13.00)               |
| Kroeger/Ralphs                 | 4,824.68                | 5,000.00      | (175.32)              |
| Total Income                   | 25,616.21               | 29,750.00     | (4,133.79)            |
| Total Community Partnerships   | 25,616.21               | 29,750.00     | (4,133.79)            |
| Literacy Week                  |                         |               |                       |
| Income                         | 3,924.72                | 4,600.00      | (675.28)              |
| Expense                        | (655.51)                | (100.00)      | (555.51)              |
| Total Literacy Week            | 3,269.21                | 4,500.00      | (1,230.79)            |
| Spirit Wear                    |                         |               |                       |
| Income                         | 8,972.30                | 2,000.00      | 6,972.30              |
| Expense                        | (9,699.72)              |               | (9,699.72)            |
| Spirit Wear - Other            | 161.00                  |               | 161.00                |
| Total Spirit Wear              | (566.42)                | 2,000.00      | (2,566.42)            |
| Spring Carnival                |                         |               |                       |
| Income                         |                         |               |                       |
| Boutique                       | 1,840.00                |               | 1,840.00              |
| Silent Auction                 | 475.00                  |               | 475.00                |
| Sponsors                       | 8,550.00                | 14,000.00     | (5,450.00)            |

## BAY LAUREL ELEM PFA P&L Budget vs. Actual Expanded 2017-18

|                                | <u>Aug '17 - Jul 18</u> | <u>Budget</u>     | <u>\$ Over Budget</u> |
|--------------------------------|-------------------------|-------------------|-----------------------|
| Tickets                        | 24,402.24               | 25,000.00         | (597.76)              |
| Income - Other                 | 960.00                  | 0.00              | 960.00                |
| <b>Total Income</b>            | <b>36,227.24</b>        | <b>39,000.00</b>  | <b>(2,772.76)</b>     |
| Expense                        | (27,396.61)             | (25,000.00)       | (2,396.61)            |
| <b>Total Spring Carnival</b>   | <b>8,830.63</b>         | <b>14,000.00</b>  | <b>(5,169.37)</b>     |
| <b>Total FUNDRAISING</b>       | <b>327,672.25</b>       | <b>309,250.00</b> | <b>18,422.25</b>      |
| <b>SOCIAL</b>                  |                         |                   |                       |
| <b>Jog-A-Thon</b>              |                         |                   |                       |
| Jog-A-Thon Income              | 1,543.00                | 26,500.00         | (24,957.00)           |
| Jog-A-Thon Expense             | (1,162.96)              | (1,500.00)        | 337.04                |
| <b>Total Jog-A-Thon</b>        | <b>380.04</b>           | <b>25,000.00</b>  | <b>(24,619.96)</b>    |
| <b>Mother-Son Dance</b>        |                         |                   |                       |
| Mother-Son Income              | 5,972.11                | 7,500.00          | (1,527.89)            |
| Mother-Son Expense             | (6,428.85)              | (6,500.00)        | 71.15                 |
| <b>Total Mother-Son Dance</b>  | <b>(456.74)</b>         | <b>1,000.00</b>   | <b>(1,456.74)</b>     |
| <b>Party Book</b>              |                         |                   |                       |
| Party Book Income              | 14,791.00               | 20,500.00         | (5,709.00)            |
| Party Book Expense             | (530.00)                | (500.00)          | (30.00)               |
| Party Book - Other             | 55.00                   | 0.00              | 55.00                 |
| <b>Total Party Book</b>        | <b>14,316.00</b>        | <b>20,000.00</b>  | <b>(5,684.00)</b>     |
| <b>Spring Dance</b>            |                         |                   |                       |
| Spring Dance Income            | 9,367.65                | 9,500.00          | (132.35)              |
| Spring Dance Expense           | (5,615.61)              | (6,500.00)        | 884.39                |
| <b>Total Spring Dance</b>      | <b>3,752.04</b>         | <b>3,000.00</b>   | <b>752.04</b>         |
| <b>Talent Show</b>             |                         |                   |                       |
| Talent Show Income             | 1,760.00                | 1,500.00          | 260.00                |
| Talent Show Expense            | (340.00)                | (500.00)          | 160.00                |
| <b>Total Talent Show</b>       | <b>1,420.00</b>         | <b>1,000.00</b>   | <b>420.00</b>         |
| <b>Total SOCIAL</b>            | <b>19,411.34</b>        | <b>50,000.00</b>  | <b>(30,588.66)</b>    |
| <b>ENRICHMENT</b>              |                         |                   |                       |
| <b>Fall Enrichment</b>         |                         |                   |                       |
| Fall Enrichment Expenses       | (25,399.00)             | 1,500.00          | (26,899.00)           |
| Fall Enrichment - Other        | 26,974.00               | 0.00              | 26,974.00             |
| <b>Total Fall Enrichment</b>   | <b>1,575.00</b>         | <b>1,500.00</b>   | <b>75.00</b>          |
| <b>Spring Enrichment</b>       |                         |                   |                       |
| Spring Enrichment Expenses     | (23,602.00)             | 1,500.00          | (25,102.00)           |
| Spring Enrichment - Other      | 26,467.00               | 0.00              | 26,467.00             |
| <b>Total Spring Enrichment</b> | <b>2,865.00</b>         | <b>1,500.00</b>   | <b>1,365.00</b>       |
| <b>Winter Enrichment</b>       |                         |                   |                       |
| Winter Enrichment Expenses     | (27,259.00)             | 1,500.00          | (28,759.00)           |
| Winter Enrichment - Other      | 28,774.00               | 0.00              | 28,774.00             |
| <b>Total Winter Enrichment</b> | <b>1,515.00</b>         | <b>1,500.00</b>   | <b>15.00</b>          |
| <b>Total ENRICHMENT</b>        | <b>5,955.00</b>         | <b>4,500.00</b>   | <b>1,455.00</b>       |
| <b>GRANTS</b>                  |                         |                   |                       |

## BAY LAUREL ELEM PFA P&L Budget vs. Actual Expanded 2017-18

|   | Aug '17 - Jul 18  | Budget            | \$ Over Budget    |
|---|-------------------|-------------------|-------------------|
| City of Calabasas                         | 21,226.00         | 15,000.00         | 6,226.00          |
| <b>Total GRANTS</b>                       | <b>21,226.00</b>  | <b>15,000.00</b>  | <b>6,226.00</b>   |
| Interest Income                           | 471.82            | 350.00            | 121.82            |
| <b>Total Income</b>                       | <b>374,736.41</b> | <b>379,100.00</b> | <b>(4,363.59)</b> |
| <b>Expense</b>                            |                   |                   |                   |
| <b>School Events</b>                      |                   |                   |                   |
| Art Show                                  | 63.15             |                   | 63.15             |
| <b>Total School Events</b>                | <b>63.15</b>      | <b>0.00</b>       | <b>63.15</b>      |
| <b>Assemblies</b>                         |                   |                   |                   |
| Assemblies                                | 5,640.00          | 8,100.00          | (2,460.00)        |
| Chalk Day (California Art)                | 0.00              | 500.00            | (500.00)          |
| Red Ribbon Week                           | 448.96            | 100.00            | 348.96            |
| <b>Total Assemblies</b>                   | <b>6,088.96</b>   | <b>8,700.00</b>   | <b>(2,611.04)</b> |
| Bay Laurel Outdoor ED Schlrshps           | 118.13            | 2,000.00          | (1,881.87)        |
| <b>Campus Safety &amp; Supplies</b>       |                   |                   |                   |
| Emergency Supplies                        | 0.00              | 500.00            | (500.00)          |
| Emergency Food & Water                    | 110.16            | 1,750.00          | (1,639.84)        |
| Traffic Brunch                            | 0.00              | 50.00             | (50.00)           |
| <b>Total Campus Safety &amp; Supplies</b> | <b>110.16</b>     | <b>2,300.00</b>   | <b>(2,189.84)</b> |
| <b>Directory</b>                          |                   |                   |                   |
| Expense                                   | 498.00            | 600.00            | (102.00)          |
| <b>Total Directory</b>                    | <b>498.00</b>     | <b>600.00</b>     | <b>(102.00)</b>   |
| <b>Field Trips</b>                        |                   |                   |                   |
| Income                                    | (17,755.75)       |                   | (17,755.75)       |
| Expense                                   | 13,900.41         |                   | 13,900.41         |
| <b>Total Field Trips</b>                  | <b>(3,855.34)</b> |                   | <b>(3,855.34)</b> |
| <b>Fifth Grade</b>                        |                   |                   |                   |
| Back to School Party                      | (1,206.49)        |                   | (1,206.49)        |
| 2016/2017 Culmination Video               | 36.40             |                   | 36.40             |
| Bagel                                     | (1,193.55)        |                   | (1,193.55)        |
| Bake Sale                                 | (2,155.00)        |                   | (2,155.00)        |
| Bowling                                   | (1,154.16)        |                   | (1,154.16)        |
| Culmination                               | 310.00            | 1,500.00          | (1,190.00)        |
| Montage                                   | (456.84)          |                   | (456.84)          |
| Movie                                     | (1,775.00)        |                   | (1,775.00)        |
| PJ Breakfast                              | 178.40            |                   | 178.40            |
| T-shirts                                  | (875.19)          |                   | (875.19)          |
| Tile Day                                  | 1,380.00          | 1,600.00          | (220.00)          |
| Year End Activities                       | 4,020.00          |                   | 4,020.00          |
| <b>Total Fifth Grade</b>                  | <b>(2,891.43)</b> | <b>3,100.00</b>   | <b>(5,991.43)</b> |
| <b>Hospitality</b>                        |                   |                   |                   |
| Miscellaneous                             | 19.77             |                   | 19.77             |
| Kinder Picnic                             | 0.00              | 50.00             | (50.00)           |
| Movie Night                               | 210.00            | 1,000.00          | (790.00)          |

## BAY LAUREL ELEM PFA P&L Budget vs. Actual Expanded 2017-18

|  | Aug '17 - Jul 18  | Budget            | \$ Over Budget     |
|--|-------------------|-------------------|--------------------|
| PFA Installation                                 | 67.62             | 125.00            | (57.38)            |
| Welcome Back Coffee                              | 125.00            | 125.00            | 0.00               |
| <b>Total Hospitality</b>                         | <b>422.39</b>     | <b>1,300.00</b>   | <b>(877.61)</b>    |
| <b>Library Supplies</b>                          |                   |                   |                    |
| <b>Special Library Supplies</b>                  |                   |                   |                    |
| <b>Birthday Book Club</b>                        |                   |                   |                    |
| Birthday Book Club Expense                       | 1,035.94          | (1,300.00)        | 2,335.94           |
| Birthday Book Club Income                        | (3,820.00)        |                   | (3,820.00)         |
| <b>Total Birthday Book Club</b>                  | <b>(2,784.06)</b> | <b>(1,300.00)</b> | <b>(1,484.06)</b>  |
| <b>Total Special Library Supplies</b>            | <b>(2,784.06)</b> | <b>(1,300.00)</b> | <b>(1,484.06)</b>  |
| Library - General Supplies                       | 3,551.18          | 6,670.00          | (3,118.82)         |
| Library Supplies - Other                         | 2,018.25          | 0.00              | 2,018.25           |
| <b>Total Library Supplies</b>                    | <b>2,785.37</b>   | <b>5,370.00</b>   | <b>(2,584.63)</b>  |
| <b>Operating Expenses</b>                        |                   |                   |                    |
| <b>Accounting Fees</b>                           |                   |                   |                    |
| Bookkeeper                                       | 3,083.35          | 5,000.00          | (1,916.65)         |
| Accounting Fees - Other                          | 1,385.00          | 1,500.00          | (115.00)           |
| <b>Total Accounting Fees</b>                     | <b>4,468.35</b>   | <b>6,500.00</b>   | <b>(2,031.65)</b>  |
| <b>Bank Charges &amp; Credit Card Fees</b>       |                   |                   |                    |
| Authorize.net                                    | 290.20            |                   | 290.20             |
| Merchant Card Fees                               | 6,939.51          |                   | 6,939.51           |
| Bank Charges & Credit Card Fees - Other          | 57.09             | 10,000.00         | (9,942.91)         |
| <b>Total Bank Charges &amp; Credit Card Fees</b> | <b>7,286.80</b>   | <b>10,000.00</b>  | <b>(2,713.20)</b>  |
| E-Mail Systems                                   | 350.00            | 520.00            | (170.00)           |
| Insurance for PFA                                | 313.00            | 400.00            | (87.00)            |
| Misc. Stamps, Etc.                               | 256.57            | 250.00            | 6.57               |
| Taxes and Licenses                               | 100.00            | 2,000.00          | (1,900.00)         |
| Wells Wishes                                     | 0.00              | 100.00            | (100.00)           |
| <b>Total Operating Expenses</b>                  | <b>12,774.72</b>  | <b>19,770.00</b>  | <b>(6,995.28)</b>  |
| <b>Personnel - Specialists</b>                   |                   |                   |                    |
| <b>Drama, Music &amp; Movement</b>               |                   |                   |                    |
| Winfish Theatrical                               | 4,300.00          |                   | 4,300.00           |
| Art Trek   | 7,812.00          | 8,000.00          | (188.00)           |
| Dance & Jingle - K                               | 0.00              | 10,800.00         | (10,800.00)        |
| Beverly Chaffee - Music 1                        | 0.00              | 4,200.00          | (4,200.00)         |
| Beverly Chaffee - Music 2-5                      | 3,536.00          | 16,600.00         | (13,064.00)        |
| <b>Total Drama, Music &amp; Movement</b>         | <b>15,648.00</b>  | <b>39,600.00</b>  | <b>(23,952.00)</b> |
| <b>Instructional Aides</b>                       |                   |                   |                    |
| Campus Supervi/ Instructn Aids                   | 54,037.57         | 55,550.00         | (1,512.43)         |
| Crossing Guard                                   | 2,201.00          | 3,000.00          | (799.00)           |
| <b>Total Instructional Aides</b>                 | <b>56,238.57</b>  | <b>58,550.00</b>  | <b>(2,311.43)</b>  |
| <b>Media - Specialist</b>                        |                   |                   |                    |
| Media Center Coord. (Librarian)                  | 8,883.76          | 16,612.00         | (7,728.24)         |
| Media - Specialist - Other                       | 36,042.44         | 54,002.00         | (17,959.56)        |

## BAY LAUREL ELEM PFA P&L Budget vs. Actual Expanded 2017-18

|  | <u>Aug '17 - Jul 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|--|-------------------------|---------------|-----------------------|
| <b>Total Media - Specialist</b>          | 44,926.20               | 70,614.00     | (25,687.80)           |
| <b>PE - Specialist</b>                   | 35,570.34               | 52,942.00     | (17,371.66)           |
| <b>Reading Specialist</b>                | 38,057.71               | 48,394.00     | (10,336.29)           |
| <b>Subs</b>                              | 420.22                  | 600.00        | (179.78)              |
| <b>Total Personnel - Specialists</b>     | 190,861.04              | 270,700.00    | (79,838.96)           |
| <b>Proposals</b>                         | 871.53                  | 5,000.00      | (4,128.47)            |
| <b>Staff Appreciation</b>                |                         |               |                       |
| <b>Staff Appreciation Week</b>           | 1,000.00                | 1,000.00      | 0.00                  |
| <b>Staff T-Shirts</b>                    | 750.00                  | 750.00        | 0.00                  |
| <b>Water System Maint.</b>               | 0.00                    | 160.00        | (160.00)              |
| <b>Welcome Back Teacher Brunch</b>       | 0.00                    | 50.00         | (50.00)               |
| <b>Total Staff Appreciation</b>          | 1,750.00                | 1,960.00      | (210.00)              |
| <b>Subscriptions</b>                     |                         |               |                       |
| <b>ScholasticNews 1 -1</b>               | 665.50                  |               | 665.50                |
| <b>Subscriptions - Other</b>             | 988.42                  | 2,000.00      | (1,011.58)            |
| <b>Total Subscriptions</b>               | 1,653.92                | 2,000.00      | (346.08)              |
| <b>Supplies</b>                          |                         |               |                       |
| <b>Classroom Supplies</b>                | 922.50                  | 20,000.00     | (19,077.50)           |
| <b>Music Supplies / Recorders</b>        | 175.81                  | 300.00        | (124.19)              |
| <b>Paper</b>                             | 6,260.79                | 6,000.00      | 260.79                |
| <b>PE Supplies</b>                       | 1,722.06                | 750.00        | 972.06                |
| <b>Printer Card &amp; Tech. Supplies</b> | 2,058.47                | 2,500.00      | (441.53)              |
| <b>Reimb. Janitorial Supplies</b>        | 0.00                    | 750.00        | (750.00)              |
| <b>Reimbursements Office Staff</b>       | 0.00                    | 500.00        | (500.00)              |
| <b>Reimbursements Specialists</b>        | 917.22                  | 2,000.00      | (1,082.78)            |
| <b>Reimbursements Teachers</b>           | 11,421.67               | 13,400.00     | (1,978.33)            |
| <b>Science</b>                           | 0.00                    | 500.00        | (500.00)              |
| <b>Total Supplies</b>                    | 23,478.52               | 46,700.00     | (23,221.48)           |
| <b>Technology</b>                        |                         |               |                       |
| <b>Replacement items/Tech Equip</b>      | 385.84                  | 1,300.00      | (914.16)              |
| <b>Software</b>                          |                         |               |                       |
| <b>BrainPop</b>                          | 1,450.00                | 1,350.00      | 100.00                |
| <b>Flipgrid</b>                          | 65.00                   |               | 65.00                 |
| <b>RAZ Kids K-3</b>                      | 1,424.25                | 1,700.00      | (275.75)              |
| <b>Reading A-Z K-3</b>                   | 1,139.40                | 1,300.00      | (160.60)              |
| <b>Story Works (Paper &amp; iPad)</b>    | 3,608.68                | 2,850.00      | 758.68                |
| <b>Wixie</b>                             | 1,392.00                | 2,000.00      | (608.00)              |
| <b>Worldbook Online</b>                  | 598.46                  | 700.00        | (101.54)              |
| <b>Total Software</b>                    | 9,677.79                | 9,900.00      | (222.21)              |
| <b>Total Technology</b>                  | 10,063.63               | 11,200.00     | (1,136.37)            |
| <b>Yearbook</b>                          |                         |               |                       |
| <b>Income</b>                            | (1,685.00)              |               | (1,685.00)            |
| <b>Expense</b>                           | 150.00                  | 0.00          | 150.00                |
| <b>Total Yearbook</b>                    | (1,535.00)              | 0.00          | (1,535.00)            |

# BAY LAUREL ELEM PFA

## P&L Budget vs. Actual Expanded 2017-18

|                     | <u>Aug '17 - Jul 18</u> | <u>Budget</u>     | <u>\$ Over Budget</u> |
|---------------------|-------------------------|-------------------|-----------------------|
| Total Expense       | 243,257.75              | 380,700.00        | (137,442.25)          |
| Net Ordinary Income | 131,478.66              | (1,600.00)        | 133,078.66            |
| Net Income          | <u>131,478.66</u>       | <u>(1,600.00)</u> | <u>133,078.66</u>     |