



BAY LAUREL PFA

PARENT FACULTY ASSOCIATION

OCTOBER MEETING AGENDA | TUESDAY 10/10/2023

Meeting Attendees (40 Participants)

PRINCIPAL: Jacqueline Duncan	TEACHER REP: Melissa Gillespie	CO-PRESIDENTS: Samantha Barnett & Wendy Russo
CO-ADMINISTRATIVE VICE PRESIDENTS: Dalia Mitchell & Sonya Youtan	CO-TREASURERS: Bridget Katz & Rachel Rabizadeh	SECRETARY: Ronit Schwartz
EXECUTIVE VICE PRESIDENT: Casey Stern & Jessica Orkin	CO-DIRECTORS, SOCIAL: Rachel Entin & Ally Scher	DIRECTOR, COMMUNICATIONS: Nicole Lando & Dorianne Spivack
CO-DIRECTORS, 5TH GRADE STUDENT SERVICES: Tricia DeTuno & Adele Meyers	CO-DIRECTORS, TRAFFIC & SCHOOL SAFETY: Marci Cole & Melissa Orkin	CO-DIRECTORS, SPECIAL PROGRAMS: Lianne Beerman & Miranda Wasmundt
CO-DIRECTORS, FUNDRAISING: Linda French & Stephanie Golditch	CO-DIRECTORS, VOLUNTEER COORDINATION: Jasmine Motazedi & Julie Nowfar-Rad	Kerri Simon
Lianna Gold	Lauren Brookman	Danielle Marco
Amy Gluckman	Ashley Dadon	Heather Holmes
Tiffany Swisa	Sharon Shimony	Ellen Leisner
Hillary Kitay	Elaine Grunauer	Marina Brodetsky
Jill Gillman	M. Danzan	Camellia S.
Jessica Sperling	Maggie Prestegard	Stephanie Mark

Joyce Glasberg	Lauren Klapova	Krissy Freedman
Shayla Tait		

Meeting Begins at 9:30 am

APPROVAL OF MINUTES: [Bay Laurel PFA Meeting Minutes--September 12, 2023](#)

- Motion to approve minutes by Casey Stern
 - Motion to approve seconded by Miranda Wasmundt

 - **PRESIDENT’S UPDATES ([Samantha/Wendy](#))**
 - **General Announcements**
 - **Mrs. Jana Davenport:** Math Pilot Program Update
 - New program is problem based learning (ILLUSTRATIVE MATH) Imagine Learning-publisher
 - Math adoption committee reviewed highly rated programs and chose this one
 - One teacher per grade level in school. Bay Laurel chose some grade levels to pilot it as a team.
 - Pilot ends in November and if we choose to adopt the program the publisher will give us all the materials for the year.
 - Hoping to launch parent nights for parents to look at the materials.
 - If teachers chose the pilot program, they would be open to having the other classes use the program too.
 - **Thanksgiving Collection:** Need a Volunteer
 - **Important Dates, make note of these dates!**
 - **Thursday, 10/12/23:** *Picture Day*
 - *PFA Board will take group photo at 8:05am (no individual photos)*
 - **Monday 10/16/23- Friday 10/22/23:***The Coffee Bean & Tea Leaf Fundraiser (20% back)*
 - **Saturday 10/21/23 -Sunday 10/22/23:** *Photo Fundraiser*
 - **Monday, 10/23/23:** *Red Ribbon Week Kicks Off*
 - **Tuesday 10/24/23:** *How to Manage Big Feelings with Ms. Gillespie 5:30pm-6:30pm*
 - **Thursday 10/26/23:** *BLGT Zoom Meeting 7:30pm*
 - **Friday 10/27/22:** *Trunk or Treat 5:30pm-7:00pm*
 - **Monday, 10/31/22:** *All School Halloween Parade 8:30am*
 - **Monday 11/6/23:** *Teacher Drawing Begins*
- **DR. DUCAN’S CORNER**
 - Nothing
- **TREASURER UPDATES ([Bridget & Rachel](#))**
 - Monthly financials
 - Rachel AFD collected \$198,000
 - Birthday Book Club \$5375

- Everything is posted on website

■ **BOARD MEMBER 2-MINUTE UPDATES**

- **Executive Vice President ([Jessica](#) & [Casey](#)):**
 - *AFD Wrap-Up*
 - *Estimated \$240,000 to be collected; 89% participation*
 - *Enrichment Update*
 - *Sign ups in November, next session starts January*
 - *Dolphin Dashers Friday Running Club*
 - *Lots of kids!!*
- **Administrative Vice President ([Dalia](#) & [Sonya](#)):**
 - *Shadow Box and Bulletin Board*
- **Secretary ([Ronit](#)):**
 - *No Updates*
- **Volunteer Coordinators ([Jasmine](#) & [Julie](#)):**
- **Room Mom Email Reminders**
 - *Please make sure you cc Samantha and Wendy on emails sent*
 - *When you send blurb – send your contact information*
 - *If you want something to run multiple weeks, please do*
 - *Put flyers embedded instead of attaching in parent square*
- **Newsletter Updates and Reminders**
 - *Please make sure you cc Samantha and Wendy on emails sent*
- **Fundraising Team ([Linda](#) & [Stephanie](#)):**
 - *Party Book Update*
 - *2nd grade pumpkin patch Friday*
 - *9 tickets left*
 - *1st grade moms night*
 - *K-2 snow day also coming up*
 - *\$3900 income*
 - *Ralph's Update*
 - *Teacher Drawing (Nov)*
- **Fundraising Social Team ([Aly](#) & [Rachel](#)):**
 - *Trunk or Treat Update*
 - *27th Trunk or Treat*
 - *12 trunks*
 - *Need more trunks! Trying to have activities at each trunk*
 - *Can have people donate candy*
 - *Art camp will be there, food truck with pre orders*
 - *Open up to community – post in Calabasas Hills and Estates*
 - *Bay Laurel Got Talent (Krissy)*
 - *Sign-Up going well, still a few more weeks to sign-up*
 - *Around The World (Deshanna)*
- **5th Grade Student Services ([Tricia](#) and [Adee](#)):**
 - *Walk to School Update*
 - *Sold 300 bagels*
 - *5th Grade Bingo*

- *Bingo coming up on 10/20*
- **Communications ([Nicole](#) & [Dorianne](#)):**
- *Company Sponsorship Update*
- *Family Photo Sessions (10/21- 10/22)*
- *Golf Tournament: 2/12/24*
- **Special Programs ([Lianne](#) & [Miranda](#)):**
 - *Red Ribbon Week (10/23-10/27)*
 - *Kids Holiday Gift Shop (Dec)*
 - *Yearbook 2023-2024*
- **School Spirit ([Heather](#) & [Ellen](#)):**
 - *Spirit Wear: Reorder Update*
 - *Pick up is Wednesday and Friday in the MPR at drop off*
 - **Traffic & Campus Safety ([Melissa](#) & [Marci](#)):**
 - *Walk to School Feedback*
 - *Make sure TK and K are not missed with the incentives next year*
 - *Meeting spots were great!*
 - *Classroom Car Line Duty Schedule*
- **OPEN Q&A SESSION WITH ALL ATTENDEES** (time permitting)

Meeting Ended: 9:45am

NEXT PFA MEETING:
TUESDAY, 11/7/23 @ 8:30am MPR

PFA Proposal Meeting

Requested By	Affected Grade(s)/# of students	Total Cost (incl. Tax + shipping)	Proposal Project Description
Dr. Duncan	TK - 5th 480 students	\$2593.56	Laminator & Film for laminator We need to replace the current laminator machine that has been here since the school opened 30 years ago and constantly breaks down. The laminator is used by every teacher. Also added the laminator film. Laminator Laminator film

Total cost if proposal is approved: \$2593.56

Heather Holmes makes a motion to approve **\$2593.56** for the **Laminator & Film for laminator**

Casey Stern seconds the motion

Yes - 16

No - 0

Abstain - 0

Ms. Nasterin's humidifier - \$76

Miranda Wasmundt motions

Tricia DeTuno seconds

Yes - 16

No - 0

Abstain - 0

Ms. Messiner's Math books - \$350 4 sets of math books

Jessica Orkin makes a motion to approve

Ronit Schwartz seconds the motion

Yes - 16

No - 0

Abstain - 0

Vote on PO for buses

Meeting Start: 9:47am

Vote was called for PFA to fund \$4,500 for buses with executive PFA Board

Yes: 5

No: 0

Meeting Ended: 9:55am