



BAY LAUREL PFA

PARENT FACULTY ASSOCIATION

NOVEMBER MEETING AGENDA | TUESDAY 11/07/2023

Meeting Attendees (40 Participants)

PRINCIPAL: Jacqueline Duncan	TEACHER REP: Mrs. Larkin	CO-PRESIDENTS: Samantha Barnett & Wendy Russe
CO-ADMINISTRATIVE VICE PRESIDENTS: Dalia Mitchell & Sonya Youtan	CO-TREASURERS: Bridget Katz & Rachel Rabizadeh	SECRETARY: Ronit Schwartz
EXECUTIVE VICE PRESIDENT: Casey Stern & Jessica Orkin	CO-DIRECTORS, SOCIAL: Rachel Entin & Ally Scher	DIRECTOR, COMMUNICATIONS: Nicole Lando & Berianne Spivack
CO-DIRECTORS, 5TH GRADE STUDENT SERVICES: Tricia DeTuno & Adee Meyers	CO-DIRECTORS, TRAFFIC & SCHOOL SAFETY: Marci Cole & Melissa Orkin	CO-DIRECTORS, SPECIAL PROGRAMS: Lianne Beerman & Miranda Wasmundt
CO-DIRECTORS, FUNDRAISING: Linda French & Stephanie Golditch	CO-DIRECTORS, VOLUNTEER COORDINATION: Jasmine Motazedi & Julie Nowfar-Rad	Ellen Leisner
Jill Klein	Lauren Klapova	Amanda Weiss
Nora Tahvill	Camila Sabzrou	

Meeting Begins at 9:30 am

APPROVAL OF MINUTES: [Bay Laurel PFA Meeting Minutes--October 10, 2023](#)

- Motion to approve minutes by Ronit Schwartz
- Motion to approve seconded by Linda French

- **PRESIDENT'S UPDATES ([Samantha/Wendy](#))**
 - General Announcements
 - Important Dates, make note of these dates!
 - *Sunday, 11/5/23 - Friday 11/14/23: Teacher & Specialist Drawing*
 - *Monday, 11/5/23 - Thursday 11/10/23: Charity Snack Drive*
 - *Thursday, 11/9/23 : Make-Up Picture Day*
 - *Monday, 11/13/23 - Friday 11/17/23: Parent Teacher Conference*
 - *Tuesday, 11/14/23: Math Pilot Zoom*
 - *Wednesday, 11/15/23 : 5th Grade Restaurant Fundraiser at The Stand*
 - *Friday, 11/17/23: Last Day to Sign-Up for BLGT*
 - *Monday, 11/20/23 - Friday 11/24/23: Thanksgiving Break*
 - *Thursday, 11/30/23: Around The World Celebration*
 - *Tuesday, 12/5/23 - Thursday 12/7/23: Kids Holiday Shop*

- **DR. DUNCAN CORNER**
 - Mrs. Gillespie's parent workshop was very helpful. We will do another parent workshop during school this time.

- **TREASURER UPDATES ([Bridget & Rachel](#))**
 - *Monthly financials*
- **BOARD MEMBER 2-MINUTE UPDATES**
 - **Executive Vice President ([Jessica](#) & [Casey](#)):**
 - *Enrichment Update*
 - Going well
 - Cheer and Mary Poppins performances coming up soon
 - Next sessions enrichment will be posted around Thanksgiving
 - **Administrative Vice President ([Dalia](#) & [Sonya](#)):**
 - *Shadow Box and Bulletin Board*
 - **Secretary ([Ronit](#)):**
 - *No Updates*
 - **Volunteer Coordinators ([Jasmine](#) & [Julie](#)):**
 - *Room Mom Email Reminders*
 - *Please make sure you cc Samantha and Wendy on emails sent*
 - *When sending a blast please send the contacts of who is in charge if people have questions*
 - *Newsletter Updates and Reminders*
 - *Please make sure you cc Samantha and Wendy on emails sent*
 - **Fundraising Team ([Linda](#) & [Stephanie](#)):**
 - *Teacher Drawing*
 - *This year we have the Art teacher participating too*
 - *Party Book*
 - *2 parties going on right now.*
 - *Have been very successful.*
 - **Fundraising Social Team ([Aly](#) & [Rachel](#)):**
 - *Trunk or Treat Recap*
 - *Was a hit, everyone had a great time*

- *Bay Laurel Got Talent (Krissy)*
 - *We have 37 performances signed up so far*
 - *Nov 17 is the deadline for signing up*
 - *Around The World (Deshanna)*
 - *Nov 30 after school*
 - *Kids will get passports and they will go around to get them stamped*
 - **5th Grade Student Services (Tricia and Adee):**
 - *5th Grade: The Stand Fundraiser*
 - *5th Grade: Movie Day*
 - **Communications (Nicole & Dorianne):**
 - *Company Sponsorship Update*
 - *Upcoming Events*
 - *Social Media Updates*
 - **Special Programs (Lianne & Miranda):**
 - *Red Ribbon Week Recap*
 - *Big success*
 - *Kids Holiday Gift Shop (Dec)*
 - *Dec 5-7 most classes coming during their library times*
 - *Yearbook 2023-2024*
 - *If you're a room mom please add pictures to the drive*
 - **School Spirit (Heather & Ellen):**
 - *Spirit Wear*
 - *Casa Pacifica*
 - **Traffic & Campus Safety (Melissa & Marci)**
 - *Carline Reminders*
- **OPEN Q&A SESSION WITH ALL ATTENDEES** (time permitting)

Meeting Ended at 9:04 am

<p><u>NEXT PFA MEETING:</u> TUESDAY, 12/12/23 @ 8:30am MPR</p>

PFA Proposal Meeting

Summary of Proposals Submitted for November 2023

Requested By	Affected Grade(s)/# of students	Total Cost (incl. Tax + shipping)	Proposal Project Description
Dr. Duncan, Samantha Barnett, Wendy Russo, Lianne Beerman, Rachel Rabizadeh	TK - 5th 484 students	\$40,164	<p><u>Innovation Station</u> We will be converting the old computer lab (which has not been used for 4 years) into an innovation station. This will be a combination between a makerspace and a tech lab. It will be used by all grades and teachers will be able to bring their classes to the lab. This will be a place that will provide hands-on, creative ways for students to design, experiment and invent as they engage with a variety of tools and technology. We are excited for our students to "think like engineers", "think like builders", "think like artists" and be able to use a space to push their thinking to different levels.</p> <p>Spreadsheet detailing allocation of costs</p>
MS. Amico	TK - K 97 students	\$537.00	<p><u>Drying Racks</u> We create a lot of art projects in TK/K and some classrooms do not have drying racks any more (not sure where they went over the summer) and the ones that are still here are original to the school and not sturdy. The artwork often falls through the slots and the wheels don't work well to move it around the room. These new drying racks will appear more modern in our classrooms for parent tours and will work better in our classrooms for art projects that are too big to lay out on tables to dry. The art teacher is also running out of room for wet art in her room so she often sends wet art back to us to dry. The more drying racks we have- the better!</p> <p>Drying Racks</p>

Total cost if proposal is approved: \$40,701

The innovation station station budget is made possible thanks to 2023 APEX fundraising

Innovation Station \$40,164

Linda French makes a motion to approve

Casey Stern seconds the motion

Yes- 21

No- 0

Abstain- 0

Drying Racks \$537.00

Miranda Wasmundt makes a motion to approve

Lianne Beerman seconds the motion

Yes- 21

No- 0

Abstain- 0